



151 Randall St  
Oakville, Ontario L6J 1P5  
Canada

905.842.1429  
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centralerin.com

### 4 Easy Steps to Sign up for Pre-Authorized Payment

1. Complete and sign the enrolment / authorization form below.
2. Initial that you have read and agreed to the terms and conditions specified on the second page.
3. Attach a personal blank cheque marked "void".
4. Mail or deliver the enrolment / authorization form, the initialed terms & conditions page, and a void cheque to our office.

Pre-Authorized Payment Authorization  
Business OR Personal // Household PAD ☒

Payor Name(s) \_\_\_\_\_

Address: 102 Bronte Road, Suite # \_\_\_\_\_

City & Province Oakville, ON \_\_\_\_\_ Phone # \_\_\_\_\_

I (we) authorize **Halton Condominium Corporation No. 150** to process a debit, in paper, electronic <sup>OR</sup> other form in the amount of:

1) Fixed amount: \_\_\_\_\_ with reasonable latitude for adjustment for HCC NO. 185 approved condominium fee Increases. HCC NO. 150 will forward a statement of account in support of the debit to me, when an increase/decrease is required, at least 10 days in advance of the payment date, as pre-notification.

AND

2) All expenses of the Corporation incurred by it in the performance of its objects and duties whether such objects and duties are imposed under the provisions of the Act, the Declarations, the By-Laws or Rules of the Corporation. HCC NO. 150 will forward a statement of account in support of the debit to me at least 10 days in advance of the payment date, as pre-notification.

on my (our) account of the 1<sup>st</sup> day of each month beginning \_\_\_\_\_

I (we) agree that the HCC 150 will apply any amounts taken from the account to the amounts owed by the unit in a chronological order, from the oldest to the newest.

I (we) acknowledge that I (we) have read, understood and accepted all the provisions contained in the Terms and Conditions of the Pre-Authorized Payment Authorization and I (we) have received a copy.

Signature of Payor(s): \_\_\_\_\_ Date: \_\_\_\_\_



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## PRE-AUTHORIZED PAYMENT AUTHORIZATION – TERMS AND CONDITIONS

I(We) acknowledge that this Authorization is provided for the benefit of the Payee and the Corporation's bank, or otherwise (hereinafter referred to as "the Bank") and is provided in consideration of the Bank agreeing to process debits against my account in accordance with the Rules of the Canadian Payments Association.

I(We) warrant and guarantee that all persons whose signatures are required to sign on this account have signed this agreement below.

I(We) hereby authorize HCC #150 to draw on (see attached authorization with void cheque) account number, with the Bank, for the following purpose: monthly condominium fee payment.

This is to remain in effect until HCC NO. 150 has received a written notification from me/us of its change or termination. This notification must be received **at least ten (10) business days** before the next debit is scheduled at the address provided below. I/We may obtain a sample cancellation form, or more information on my/our right to cancel a PAD Agreement at my/our financial institution or by visiting [www.cdnpay.ca](http://www.cdnpay.ca).

I/We have certain recourse rights if any debit does not comply with this agreement. For example, I/We have the right to receive reimbursement for any PAD that is not authorized or is not consistent with this PAD Agreement. To obtain a form for a Reimbursement Claim, or for more information on y/our recourse rights, I /We may contact my/our financial institution or visit [www.cdnpay.ca](http://www.cdnpay.ca).

I(We) acknowledge that provision and delivery of this authorization to HCC NO. 150 constitutes delivery by the Payor to the Bank. Any delivery of this authorization to you constitutes delivery by the Payor.

The Payor and Payee agree to waive the pre-notification requirement set out in Section 11 of Appendix II of rule H1 of the Canadian Payments Association.

I(We) undertake to inform HCC NO. 150, in writing, of any change in the account information provided in this authorization prior to the next due date of the PAD.

The account that HCC NO. 150 is authorized to draw upon is indicated in the accompanying authorization. A Specimen cheque for this account has been marked "VOID" and attached hereto.

I(We) acknowledge that the Bank is not required to verify that a PAD has been issued in accordance with the particulars of the Payor's Authorization including, but not limited to, the amount.

I(We) acknowledge that the Bank is not required to verify that any purpose of payment for which the PAD was issued has been fulfilled by HCC NO. 150 as a condition to honouring a PAD issued or caused to be issued by HCC NO. 150 on Payor's bank account.

Revocation of this authorization does not terminate any contract for goods or services that exists between the Payor and HCC NO. 150. The Payor's Authorization applies only to the method of payment and does not otherwise have any bearing on the contract for goods or services exchanged. A PAD may be disputed by a Payor under the following conditions:

- (1) the PAD was not drawn in accordance with the Payor's Authorization; or
- (2) the authorization was revoked; or
- (3) pre-notification was not received.

The Payor, in order to be reimbursed, acknowledges that a declaration to the effect that either (1),(2) or (3) took place, must be completed and presented to the branch of the Processing Institution holding the Payor's account up to and including 90 calendar days in the case of a personal/household PAD (or up to and including 10 business days in the case of a business PAD), after the date on which the PAD in dispute was posted to the Payor's account.

The Payor acknowledges that a claim on the basis that the Payor's Authorization was revoked, or any other reason, is a matter to be resolved solely between the Payee and the Payor when disputing any PAD after (90 calendar days in the case of a personal/household PAD or 10 business days in the case of a business PAD).

### DEFINITIONS

**Business PAD:** Means a PAD (Pre-Authorized debit in paper, electronic or other form) drawn on the account of the Payor such as, but not limited to, a corporation, an organization, a trade, an association, a government entity, a profession, a venture or an enterprise, for the payment of goods and services related to commercial activities of the Payor.

**Personal/Household PAD:** Means a PAD drawn on the account of a Payor for payments such as, but not limited to, charitable donations, RESP and Spousal RRSP contributions, mortgage installments, utility bills, insurance premiums, membership fees, property taxes, credit card billings and payment of other consumer goods and services.

I have read and agree to the Terms and Conditions

\_\_\_\_\_  
Payor's Initial